

## Job Opening

<b>Posting Title:</b>	SUSTAINABLE DEVELOPMENT EXPERT, P3 (Temporary Job Opening)
<b>Job Code Title:</b>	SUSTAINABLE DEVELOPMENT OFFICER
<b>Department/Office:</b>	DEPARTMENT OF ECONOMIC AND SOCIAL AFFAIRS
<b>Duty Station:</b>	NEW YORK
<b>Posting Period:</b>	20 January 2017 - 29 January 2017
<b>Job Opening Number:</b>	17-Sustainable Development-DESA-73222-J-New York (T)
<b>Staffing Exercise</b>	N/A




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**United Nations Core Values: Integrity, Professionalism, Respect for Diversity**

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**Sorry, this job opening is no longer available.**

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### Special Notice

Staff members are subject to the authority of the Secretary-General and to assignment by him or her. In this context, all staff are expected to move periodically to new functions in their careers in accordance with established rules and procedures. Staff members of the United Nations Secretariat must fulfil the lateral move requirements to be eligible to apply for this vacancy. Staff members are requested to indicate all qualifying lateral moves in the Personal History Profile (PHP) and cover note.

### Org. Setting and Reporting

This position is located in the Office of the Director, Division for Sustainable Development at the Department of Economic and Social Affairs at UN Headquarters in New York. The Division for Sustainable Development, under the Department of Economic and Social Affairs, provides leadership in promoting and coordinating the implementation of the sustainable development agenda of the United Nations and serves as the secretariat to the high-level political forum on sustainable development (HLPF), which was established following the Rio+20 Conference and General Assembly resolutions 66/288 and 67/290. For more information, please visit our website at <https://sustainabledevelopment.un.org/>. The Sustainable Development Expert reports to the Director, focusing on the implementation of capacity building activities related to the 2030 Agenda for Sustainable Development, in particular, the Voluntary National Reviews (VNRs) of developing countries in the context of the High-Level Political Forum on Sustainable Development.

### Responsibilities

Within delegated authority, the Sustainable Development Expert will be responsible for the following duties.

- Supports the development, support and implementation of national reviews at the country level. The Expert will help volunteering developing countries to prepare and conduct country-level reviews that will be used as a basis for reporting and discussions at the high-level political forum;
- Prepares proposals and conducts background research on the development, implementation and monitoring of the implementation of the Sustainable Development Goals;
- Contributes to the development of tools and methodologies for sustainable development monitoring at the national level;
- Assists in the organization and servicing of expert group meetings and capacity development workshops on sustainable development, including the organization of panels, round tables etc.
- Participates in capacity development missions, and organizes training seminars for national experts.
- Prepares documentation for technical cooperation programmes and projects.
- Monitors, backstops and assesses the implementation of technical cooperation programmes and projects, including the preparation of reports on project implementation.
- Designs and conducts training workshops, seminars and gives presentations on assigned topics;
- Performs other related duties as required.

### Competencies

- Professionalism: Proven knowledge and understanding of and ability to apply theories, concepts and approaches relevant to sustainable development. Ability to identify key strategic issues, opportunities and risks. Ability to generate and communicate broad and compelling organizational direction. Demonstrated ability to negotiate and apply good judgment. Proven ability to analyse complex data and produce reports leading to sound policy recommendations for achieving sustainable development. Excellent understanding of the political environment and the programmes and activities of the UN system in implementing the 2030 Agenda. Ability to think strategically, to identify key emerging sustainable development issues and related policy implications. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations.

- Teamwork: Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

- Planning& Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

## Education

Advanced university degree (Master's degree or equivalent) in sustainable development, economics or related field. A first-level university degree in combination with two additional years of qualifying experience may be accepted in lieu of the advanced university degree.

## Work Experience

A minimum of five years of progressively responsible experience in the implementation, monitoring and evaluation of policy, programme management relating to internationally agreed development goals, including the sustainable development goals, at international and/or national levels. Experience in supporting the implementation of capacity development programmes at the international and/or national level is desirable. Familiarity with the intergovernmental process on sustainable development is an advantage.

## Languages

English and French are the working languages of the United Nations Secretariat. For this post, fluency in oral and written English is required. Knowledge of a second official United Nations language is desirable.

## Assessment

Evaluation of qualified candidates may include an assessment exercise which may be followed by competency-based interview.

## United Nations Considerations

According to article 101, paragraph 3, of the Charter of the United Nations, the paramount consideration in the employment of the staff is the necessity of securing the highest standards of efficiency, competence, and integrity, including but not limited to, respect for international human rights and humanitarian law. Candidates may be subject to screening against these standards, including but not limited to, whether they have committed or are alleged to have committed criminal offences or violations of international human rights law and international humanitarian law.

Due regard will be paid to the importance of recruiting the staff on as wide a geographical basis as possible. The United Nations places no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. The United Nations Secretariat is a non-smoking environment.

Applicants are urged to follow carefully all instructions available in the online recruitment platform, inspira. For more detailed guidance, applicants may refer to the At-a-Glance on "The Application Process" and the Instructional Manual for the Applicants, which can be accessed by clicking on "Manuals" hyper-link on the upper right side of the inspira account-holder homepage.

The screening and evaluation of applicants will be conducted on the basis of the information submitted in the application according to the evaluation criteria of the job opening and the applicable internal legislations of the United Nations including the Charter of the United Nations, resolutions of the General Assembly, the Staff Regulations and Rules, administrative issuances and guidelines. Applicants must provide complete and accurate information pertaining to their personal profile and qualifications, including but not limited to, their education, work experience, and language skills, according to the instructions provided on inspira. Applicants will be disqualified from consideration if they do not demonstrate in their application that they meet the

evaluation criteria of the job opening and the applicable internal legislations of the United Nations. Applicants are solely responsible for providing complete and accurate information at the time of application: no amendment, addition, deletion, revision or modification shall be made to applications that have been submitted. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application.

Job openings advertised on the Careers Portal will be removed at midnight (New York time) on the deadline date.

#### No Fee

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS' BANK ACCOUNTS.

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